

# Test Proctoring Form

Silver Falls Library • 410 South Water St. • Silverton OR 97381

Reference Desk 503-873-8796

Please print this page, complete and submit to either the Adult Services or Youth Services Librarian.

Silver Falls Library District Proctoring Form (fill out one form for each class)

## Patron Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Library Card #: \_\_\_\_\_

## Educational Institution Information

Institution Name: \_\_\_\_\_

Teacher/Contact Person: \_\_\_\_\_

Subject/Class: \_\_\_\_\_

## Test Information *(Please note that we do not proctor online tests.)*

Number of tests to be taken: \_\_\_\_\_

Date all tests should be completed by: \_\_\_\_\_

## Please Check the Testing Area Requested

- Index table/table in view of Reference Desk  
(no privacy; schedule with Adult Services Librarian)
- Study Carel (some privacy; schedule with Adult Services Librarian)
- Study Room (maximum privacy; schedule with Youth Services Librarian)

I have read and agree to all terms and conditions of the SFLD Proctoring Tests Procedures

\_\_\_\_\_  
Patron Signature

\_\_\_\_\_  
Date